

**THE NAVAJO NATION**  
**Department of Personnel Management**  
**JOB VACANCY ANNOUNCEMENT**

REQUISITION NO: DNR0521170

Date Posted: 02.07.2005

POSITION NO: 946179

Closing Date: OUF

CLASS CODE: 3309

POSITION TITLE: Principal Civil Engineer

DEPARTMENT NAME: DEPARTMENT OF WATER RESOURCES - SAFETY OF DAMS PROGRAM

DEPARTMENT NO: 52 WORKSITE LOCATION: Fort Defiance, Arizona

WORKS DAYS/HOURS: POSITION TYPE: GRADE: S690A-S690F

Days: MON - FRI Permanent: ☒ SALARY: DOE

Hours: 8:00AM-5:00PM Temporary: ☐ \$67,059.20-

Duration: \$ \$77,729.60 Per Annum

Part-Time: ☐ No. of Hrs/Wk: 40 \$ 32.24-37.37 Per Hour

**DUTIES AND RESPONSIBILITIES:**

Administer and supervise Navajo Nation 638 Contract Safety of Dams Program to direct, organize, plan and review dam related projects; undertake or review the designs and preparation of drawings, specifications, and estimates of dam construction and maintenance, spillways, discharge structures; provide oversight of the construction work inspection and quality control to ensure conformity to dam construction standards/plans/specifications/work changes. Provide program coordination activities with the BIA Safety of Dams and Bureau of Reclamation. Provides and coordinates training in dam operation, maintenance and safety. Administer schedule of dam inspections and provide technical reports on findings to Federal agencies to undertake warranted corrective measures. Coordinate and participate in the negotiation of intergovernmental and funding contracts, Memorandum of Agreements, Memorandum of Understanding, etc.

**QUALIFICATION REQUIREMENTS:**

**Education and Training:**

A Bachelor's degree in Civil Engineering or a closely related engineering field; and

**Experience:**

Ten (10) years of professional civil engineering experience, six (6) years of which must have been in a supervisory capacity; OR a Master's degree in Civil Engineering or a related engineering field; and nine (9) years of professional civil engineering experience, six (6) years of which must have been in a supervisory capacity.

( To receive full credit for education, training and experience, applicant must submit copies of transcripts, degrees, diplomas, certificates, etc., ) Depending upon the needs of the Nation, some incumbents of the class may be required to demonstrate fluency in both the Navajo and English languages as a condition of employment.

**Special Knowledge, Skills and Abilities:**

Knowledgeable of professional Civil Engineering principles and practices, preparation of technical reports pertaining to dam construction plans/specifications/costs, budget formulation, master scheduling, work order system, safety programs, construction/project controls system, personnel management, etc. Ability to plan, organize, coordinate and direct federal funded

**License/Certification Requirements:**

Must be currently registered in good standing as a Professional Engineer (PE) in the state of Arizona, New Mexico or Utah, Possess a Valid State Driver's License and be able to obtain a Navajo Nation Vehicle Operator's Permit.

**VETERANS PREFERENCE APPLIES**

**THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.**

*Revised: 1-15-99*